



PRIVACY POLICY STATEMENT FOR ALLURA PTY LTD

1. Who Is In 2 Adventure?

- a. In 2 Adventure is an Outdoor Events Management company based in Brisbane, Queensland.
- b. In 2 Adventure is the trading name used by Allura Pty Ltd, a privately owned company registered with the Australian Securities and Investment Commission, for its outdoor events and activities.

2. What Business Are We In?

- a. Event management;
- b. In 2 Adventure specialises in the management of outdoor events for corporate groups and private individuals; and
- c. In 2 Adventure stages several events of it's own that encompass adventure and multisport styles of race.

3. Collecting Your Personal Information

In 2 Adventure understands that clients may have concerns about their privacy and the confidentiality and security of information that In 2 Adventure may obtain about them.

In 2 Adventure's policy is to protect client's privacy and personal information that it may collect from time to time.

In 2 Adventure has undertaken to comply with the requirements of the Privacy Act, 1988 and the National Privacy Principles included in the Privacy Act (Private Sector) Amendment Act 2000.

Personal information is collected by In 2 Adventure for the primary purpose of event requirements, risk management and/or competition purposes. In 2 Adventure collects details such as your name, address, telephone and facsimile numbers, email addresses, gender, age, emergency contact details and medical conditions.

4. What If You Do Not Provide The Personal Information We Require?

Failure to provide the information sought by In 2 Adventure for the purposes detailed may not enable the organisation to complete the event process or any specific service requested. i.e. In 2 Adventure may not be able to include you in an event you may have entered or assign benefits to you as a participant.

5. How Does In 2 Adventure Secure Your Personal Information?

To prevent any unauthorised access to your information, In 2 Adventure has installed computer and network security. Only staff authorised by the Directors have access to the data file information.

Hard copies of any information are stored in locked offices.

6. To Whom Do We Disclose Your Personal Information?

A clients personal information will only be used or disclosed by In 2 Adventure as allowed by the Privacy Act 1988 and the National Privacy Principles included in the Privacy Amendment (Private Sector) Act, 2000.

Further, to conduct In 2 Adventure operations, In 2 Adventure occasionally engages independent operators and parties. Accordingly, some of this information may be used or disclosed in part by In 2 Adventure to:



- officers of a government law enforcement agency in connection with the lawful performance of their duty;
- a debt collection agency for financial default purposes;
- external advisors, including the purposes of outsourcing the processing and servicing of client credit card payments; and
- external contractors delivering event management services.

In 2 Adventure may also collect personal information for the purposes of:

- sending direct mail to members with news of events, special offers or the availability of new products or services; and
- to provide to sponsors for the purposes of sending direct mail to members with news of special offers or the availability of new products or services.

In both instances above In 2 Adventure will obtain participants written consent to use their personal details for this purpose.

The provided information will be limited to name, address, email address and phone number. No personal information of a confidential nature will be disclosed in any instance.

7. Withdrawing Your Consent

If you do not consent to any of the disclosures above then you can write and advise In 2 Adventure at its office address PO Box 2003, Brookside Centre, QLD 4053. In 2 Adventure will then ensure that your personal information is not used for this purpose. This exemption cannot apply where In 2 Adventure is required by law or for risk management purposes to provide such disclosure.

If you do not object to the uses or disclosures as stated above, In 2 Adventure will accept this as having received your express consent.

8. What If You Wish To Access Your Personal Information

Clients may, upon written request, access the personal information In 2 Adventure has obtained from event application forms and the related product or service forms that it currently holds. To the extent possible, In 2 Adventure will allow you access your personal information. However, there are times where the organisation is not in position to do so (e.g. where it would be unlawful to do so). If In 2 Adventure denies you access to this information, In 2 Adventure will notify you of this refusal and the basis for it.

To cover administration costs of providing access to your personal information a charge of \$20 will apply. To arrange access, please write asking for details to the In 2 Adventure office at PO Box 2003, Brookside Centre, QLD, 4053.

9. What if you wish to change some of the personal information held?

In 2 Adventure endeavours to ensure that personal information held is accurate, complete and up-to-date. Where you believe that personal information held by In 2 Adventure is not accurate, complete or up-to-date, then advise In 2 Adventure in writing and every effort will be made to correct the information.

10 What if you wish to lodge a complaint

For any purpose associated with privacy matters including the lodgement of a complaint, In 2 Adventure can be contacted at its office, via mail, PO Box 2003, Brookside Centre, QLD, 4053. Your inquiry will be directed to the officer appointed by us to deal with your enquiry or complaint.

Copies of this privacy policy are available on our website www.in2adventure.com.au

This Privacy Statement was last amended on 8th April 2008